WOOD-RIDGE BOARD OF EDUCATION WOOD-RIDGE, NEW JERSEY 07075 PUBLIC SESSION AGENDA JANUARY 22, 2024 - REVISED

Call to Order

Open Public Meeting Statement

This is a Regularly Schedule Public Session of the Wood-Ridge Board of Education and is in compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, also known as the Sunshine Law. This meeting has been approved by resolution adopted at the Re-Organization Meeting held on January 3, 2023. Notification has been sent to The Record. Notification has also been posted in the Wood-Ridge Borough Hall, the Wood-Ridge Memorial Library, TAPinto.net and the Wood-Ridge Board of Education website.

Please be advised that all or a portion of this meeting is being live-streamed in real time and will be recorded for re-broadcasting at a future date.

Roll Call

	Mr. Fallon	Mr. Garvin	Mrs. Milano	Mr. Vaccaro	Mr. Biamonte	Mr. Nieves
Present						
Absent						

Executive Session:
Student Matters
Personnel Matters

Call to Order (reopen of public meeting)

Open Public Meeting Statement

This is a Regularly Schedule Public Session of the Wood-Ridge Board of Education and is in compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, also known as the Sunshine Law. This meeting has been approved by resolution adopted at the Re-Organization Meeting held on January 3, 2023. Notification has been sent to The Record. Notification has also been posted in the Wood-Ridge Borough Hall, the Wood-Ridge Memorial Library, TAPinto.net and the Wood-Ridge Board of Education website

Please be advised that all or a portion of this meeting is being live-streamed in real time and will be recorded for re-broadcasting at a future date.

Presentation(s)/Recognition(s)/Award(s):

Student of the Month – November and December
Student Representative Report – Ava Rizos/Hannah MacDonald
Audit Presentation: Alex Barrese, Lerch, Vinci & Bliss, LLP, School Auditors

Board Administrator's Report

Superintendent's Report

Approval of Minutes – Upon the recommendation of the Superintendent, the Board of Education approved minutes of the following meeting:

Public Session Meeting: December 18, 2023

MOTION by, SECOND

		In Favor	Opposed	Abstain
ROLL CALL:	Mr. Fallon			
	Mr. Garvin			
	Mrs. Milano			
	Mr. Vaccaro			
	Mr. Biamonte			
	Mr. Nieves			

Motion Carried

Committee Reports

The Board of Education takes official action at its Business Meetings. Prior to the Board taking action at its business meetings, committee meetings are scheduled where in-depth approval occurs. At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

At the Board of Education's committee meetings, no formal action is taken. The typical schedule of meetings is as follows:

Type of Meeting	Members
Curriculum & Instruction	Mrs. Michele Milano, Chairman Mr. Christopher Garvin Superintendent, Mr. Anthony Albro
Personnel	Mr. Joseph Biamonte, Chairman Mr. Albie Nieves Superintendent, Mr. Anthony Albro
Policy	Mr. Richard Fallon, Chairman Mrs. Michele Milano Superintendent, Mr. Anthony Albro
Building & Grounds	Mr. Joseph Biamonte, Chairman Mr. Albert Nieves Superintendent, Mr. Anthony Albro Mr. Carl Morelli
Finance	Mr. Christopher Garvin, Chairman Mr. Albie Nieves Superintendent, Mr. Anthony Albro Mr. Carl Morelli

(Each of these meetings may include an Executive Session for the Discussion Of Approval of matters that may be appropriate for Executive Session.)

New Business – Items for Discussion Hearing of Citizens (Resolutions Only) Hearing of Citizens Consent Agenda Communications Unfinished Business Hearing of Citizens Adjournment

TABLE OF CONTENTS

<u>CURRICULUM & INSTRUCTION</u> C&I 1: (M) Approval of Out of District Placements	<u>Page</u>
cer i. (ivi) ripprovar of our of bistrict i meements	Ū
C&I 2: (M) Approval to Home Instruction Termination/New Out of District Placement	6
C&I 3: Approval of Related Services	7
C&I 4: Approval of Student Teachers/Classroom Observation/Field Experience/Internship	7
C&I 5: (M) Approval of Field Trip Requests	7
C&I 6: Approval of Home Instruction	7
C&I 7: Approval of Field Trip Requests	8
C&I 8: Approval of Evaluation Request	8
C&I 9: (M) Approval of Student Teachers/Classroom Observation/Field Experience/Internship	8
PERSONNEL	
P1: (M) Approval of Co-Curricular Appointments for the 2023-2024 School Year – Revised	9
P2: (M) Approval of Student Volunteers for Community Hours for the After Care Program for the 2023-2024 School Year	10
P3: (M) Approval of Appointment of Substitute	10
P4: Approval of Request for Extension of Leave of Absence	10
P5: Approval of Professional Development Request	10
P6: Approval of Personnel Appointment	11
P7: (M) Approval of Request for Leave of Absence	11
P8: (M) Approval of Coaching Appointment	11

P9: Approval of Co-Curricular Appointment for the 2023-2024 School Year for Doyle School	13
<u>POLICY</u> - None at this time	
BUILDING & GROUNDS B&G 1: (M) Approval of Facility Request	14
FINANCE F1: (M) Approval of Bills List	15
F2: (M) Approval of Fund Raiser	16
F3: (M) Approval of Disposal of Equipment	16
BOARD OPERATIONS BO1: Approval to Purchase Equipment	17
BO2: (M) Open Public Meeting Act	17
BO3: (M) Approval of Health & Safety Evaluation of School Buildings Checklist SOA 2023-2024	18
BO4: (M) Approval of Annual Uniform State Memorandum of Agreement 2023-2024	19
BO5: (M) Approval of the Annual Comprehensive Financial Report and the Auditor's Management Report on Administrative Findings-Financial, Compliance, Performance and for the 2022-2023 School Year	19
BO6: (M) Approval of the Corrective Action Plan (CAP) based on the reported findings of the Annual Comprehensive Financial Report and the Auditor's Management Report on Administrative Findings-Financial, Compliance, and Performance for the 2023-2024 School Year	20
BO7: (M) Approval of the Preliminary 2024-2025 Budget Calendar	20
BO8: (M) Approval of the Proposal for Grant Research Portal and Project Support Services with Millennium Strategies	20
BO9: (M) Approval of Sidebar Agreement between the Wood-Ridge Board of Education and the Wood-Ridge Education Association	20

WOOD-RIDGE BOARD OF EDUCATION WOOD-RIDGE, NEW JERSEY 07075 PUBLIC SESSION AGENDA January 22, 2024

CURRICULUM & INSTRUCTION - Mrs. Michele Milano, Chairman

C&I 1: (M) Approval of Out of District Placements

Upon the recommendation of the Superintendent, the Board of Education approves the following out of district placement:

Student ID #	Location	Tuition	Transportation	Start Date
52008081	Ridgefield HS	\$ 26,779.00	SBJC	1/2/2024
		(pro-rated)	Transportation	
		Paid by	Paid by	
		Moonachie	Moonachie	

C&I 2: (M) Approval to Home Instruction Terminate/New Out of District Placement

Upon the recommendation of the Superintendent, the Board of Education approves the following request to termination of home instruction and new Out of District Placement:

Student ID#	Terminate	New OOD Placement	Tuition	Transport	Requested By
ID # 52007740	Home Instruction Moonachie Teacher Ends: 12/13/23	Placement BCSS Emerson Visions Program @ Emerson HS Starts: 12/14/23 Paid by Moonachie	\$41,180 Prorated (\$355/day@ 116 days) Rel. Svs –Billable: SP 1x/wk OT 1x/wk \$65/ea Paid by Moonachie BCSS Sound Solutions: N/C for TOD/Audiological	SBJC Transport Starts: 12/14/23	CST/Parent
	Instruction Moonachie Teacher Ends:	BCSS Emerson Visions Program @ Emerson HS Starts: 12/14/23 Paid by	Prorated (\$355/day@ 116 days) Rel. Svs –Billable: SP 1x/wk OT 1x/wk \$65/ea Paid by Moonachie BCSS Sound Solutions: N/C for	Transport Starts:	

C&I 3: Approval of Related Services

Upon the recommendation of the Superintendent, the Board of Education approves the following related services:

Student ID#	Location/ Service	Related Services	Vendor	Dates
52008099	CED	PT 1x/wk	SBJC	1/9/24

C&I 4: Approval of Student Teachers/Classroom Observation/Field Experience/Internship

Upon the recommendation of the Superintendent, the Board of Education approves the followings:

Name	Purpose	Grade/Subject	Teacher	Dates	Requested By:
Gianna	Psychology	P-3	CST	60 hours Spring	L. Schmitt
Onnembo	Intern			Semester (January-	
				May 2024	

C&I 5: (M) Approval of Field Trip Requests

Upon the recommendation of the Superintendent, the Board of Education approves the following transportation:

Destination (include	Date	Teacher (s)	Chaperones	Grade/ Group/	# of Students	Departure Time	Return Time
reason)				Club			
Habitat for	2/22/24,	L. DiNapoli	J. Thimmel	National	10	8 AM	2:30
Humanity –	3/14/24,	L. DiNapoli	J. Thimmel	Honor			PM
Paterson	4/25/24	L. DiNapoli	S. Hughes	Society			
146 North 1st		_					
Street							

C&I 6: Approval of Home Instruction

Upon the recommendation of the Superintendent, the Board of Education approves the following for home instruction:

Student ID#	School	ool Home Instruction Salary Tutor		Start Date	End Date
52006060	WRIS		\$45.35/hr Up to 10hrs/week	Instruction: 01/09/24	TBD

C&I 7: Approval of Field Trip Requests

Upon the recommendation of the Superintendent, the Board of Education approves the following transportation:

Destination	Date	Teacher	Chaperones	Grade/	# of	Departure	Return
(include		(s)		Group/	Students	Time	Time
reason)				Club			
Buehler	Wed.	Mr.	S.	5 th Grade	66	8 AM	2:30
Science	5/22/24	Michalowicz	Anderson				PM
Center 400		Mrs.	B. Lezajski				
Paramus		Caicedo	M.				
Road		Mrs.	Palmieri				
Paramus		Ciliotta					

C&I 8: Approval of Evaluation Request Upon the recommendation of the Superintendent, the Board of Education approves the following evaluation request:

Student ID #	Type of Evaluation	Vendor	Cost	Requested by
52007075	Initial OT Evaluation @ WRIS	CCL	\$325	CST

C&I 9: (M) Approval of Student Teachers/Classroom Observation/Field Experience/Internship

Upon the recommendation of the Superintendent, the Board of Education approves the followings:

Name	Purpose	Grade/Subject	Teacher	Dates	Requested By:
Jomaira	Observation	Social Studies	S. Gaven	2/7/24	S. Raguseo-Ruiz
Serrano					

MOONACHIE INCLUDED: C&I - 1, 2, 5, 9

MOTION	, SECOND

		In Favor	Opposed	Abstain
ROLL CALL:	Mr. Fallon			
	Mr. Garvin			
	Mrs. Milano			
	Mr. Vaccaro			
	Mr. Biamonte			
	Mr. Nieves			

Motion Carried

WOOD-RIDGE ONLY: C&I – 3, 4, 6, 7, 8

MOTION	, SECOND
1/1011011	BECOND

		In Favor	Opposed	Abstain
ROLL CALL:	Mr. Fallon			
	Mr. Garvin			
	Mrs. Milano			
	Mr. Vaccaro			
	Mr. Biamonte			
	Mr. Nieves			

Motion Carried

PERSONNEL - Mr. Joseph Biamonte, Chairman

P1: (M) Approval of Co-Curricular Appointments for the 2023-2024 School Year - Revised Upon the recommendation of the Superintendent, the Board of Education approves the following:

Co-Curricular 2023-2024	Teacher	Salary
Lucia DiNapoli**	Breakfast	\$ 519.50
Pete Forman	Supervisor	\$1,558.50

^{**}Pete Forman will take over effective immediately

P2: (M) Approval of Student Volunteers for Community Hours for the After Care Program for the 2023-2024 School Year

Upon the recommendation of the Superintendent, the Board of Education approves the following students to volunteer community hours:

- 1. Zyra Avila any day
- 2. Olivia Sancilio any day
- 3. Mikaela Imasa any day

P3: (M) Approval of Appointment of Substitute

Upon the recommendation of the Superintendent, the Board of Education approves the following request for appointment of substitute:

Name	Substitute Position	Recommendation
Mildred Purcell	Teacher/Paraprofessional	Tony Albro
Ally Lewis	Paraprofessional	Tony Albro

P4: Approval of Request for Extension of Leave of Absence

Upon the recommendation of the Superintendent, the Board of Education approves the following request for leave of absence:

Staff ID	Assignment	Leave Begins	Use of Sick Days	Use of Personal Days	Use of Unpaid Days	Return Date
4979-1645	Teacher	1/11/24	0	0	24	2/8/24

P5: Approval of Professional Development Request

Upon the recommendation of the Superintendent, the Board of Education approves the following professional development request:

Staff Member	Workshop Title	Date(s)	Location	Registration Fee	Travel Expenses	Total Cost Not to
						Exceed*
Rita May	Engaging the 21st Century Learner Classroom Strategies to Increase Engagement and Rigor	2/14/22	Online Seminar	\$179	0	\$179
Charles Cuautli	2024 NJMEA State Conference	2/22 - 2/24/24	Atlantic City, NJ	\$195.00	\$113.26	\$308.26

Susan	Assistive	3/18/24	Bergen	\$75.00	0	\$75.00
Gibney	Technology Tools to		ETTC,			
	Support Math		Paramus,			
	Learning		NJ			

P6: Approval of Personnel Appointment

Upon the recommendation of the Superintendent, the Board of Education approves the following personnel appointment:

Name	Location	New Hire Replacement Transfer	Position	Compensation	Start Date	End Date
Debra Pagliocca	WRIS	Replacement	Grade 6	\$262.83/diem	12/21/23	1/24/24*

^{*} Revised from original date of 1/10/24 (12/18/23 Public Session Agenda)

P7: (M) Approval of Request for Leave of Absence

Upon the recommendation of the Superintendent, the Board of Education approves the following request for leave of absence:

Staff ID	Assignment	Leave	Use of	Use of	Use of	Return
		Begins	Sick Days	Personal Days	Unpaid Days	Date
4007-0602	Teacher	1/19/24	30	0	0	3/4/24

P8: (M) Approval of Coaching Appointment

Upon the recommendation of the Superintendent, the Board of Education approves the following coaching appointment:

Name	Position	Compensation	Step	Season Dates
Michael Carcich	Head Baseball Coach	\$7,216	Step 3	March 11th, 2024, June 8th, 2024
Jesse Romano	Assistant Baseball Coach	\$4,552	Step 3	March 11th, 2024, June 8th, 2024
Christopher Affuso	Assistant Baseball Coach	\$4,403	Step 2	March 11th, 2024, June 8th, 2024

James Avitable	Volunteer Baseball Coach	N/A	N/A	March 11th, 2024, June 8th, 2024
Michael Petrucelli	Volunteer Baseball Coach	N/A	N/A	March 11th, 2024, June 8th, 2024
Joseph Barbiera	Volunteer Baseball Coach	N/A	N/A	March 11th, 2024, June 8th, 2024
Alexandra Paskas	Head Softball Coach	\$7,216	Step 3	March 11th, 2024, June 8th, 2024
Deasy Campione	Assistant Softball Coach	\$4,552	Step 3	March 11th, 2024, June 8th, 2024
Ashley Brown	Assistant Softball Coach	\$2,276	Step 3 (Splitting ½ Stipend)	March 11th, 2024, June 8th, 2024
Erica Lindner	Assistant Softball Coach	\$2,276	Step 3 (Splitting ½ Stipend)	March 11th, 2024, June 8th, 2024
Andrea Marino	Head Boys Volleyball Coach	\$7,216	Step 3	March 14th, 2024, June 5th, 2024
Michael Larkin	Head Track Coach	\$7,216	Step 3	March 14th, 2024, June 8th, 2024
Kwame Featherson	Assistant Track Coach	\$4,552	Step 3	March 14th, 2024, June 8th, 2024
Saeed Foster	Assistant Track Coach	\$4,552	Step 3	March 14th, 2024, June 8th, 2024
Eric Drotos	Volunteer Baseball Coach	N/A	N/A	March 11th, 2024, June 8th, 2024

Michael Larkin	Head Flag Football Coach	\$2,000	Stipend	March 14th, 2024, June 8th, 2024
Kwame Featherson	Head Flag Football Coach	\$2,000	Stipend	March 14th, 2024, June 8th, 2024
Adrianne Moe	Volunteer Boys Volleyball Coach	N/A	N/A	March 14th, 2024, June 5th, 2024
Ashley Gareffa	Assistant Boys Volleyball Coach	\$4,552	Step 3	March 14th, 2024, June 5th, 2024
David Ciliento *	Volunteer Softball Coach	N/A	N/A	March 11th, 2024, June 8th, 2024
Daniel Kedersha *	Volunteer Middle School Girls Basketball Coach	N/A	N/A	January 22nd, 2024, Feb 21st, 2024
Joseph Batcho *	Volunteer Baseball Coach	N/A	N/A	March 11th, 2024, June 8th, 2024

^{*}Pending completion of paperwork

P9: Approval of Co-Curricular Appointment for the 2023-2024 School Year for Doyle School Upon the recommendation of the Superintendent, the Board of Education approves the following:

Name	Position	Location	Compensation
Dr. Larisa Tsvetkova	Elementary Art Club Advisor	CED	Prorated from 3/14/24-6/21/24

MOONACHIE INCLUDED: P – 1, 2, 3, 7, 8

		In Favor	Opposed	Abstain
ROLL CALL:	Mr. Fallon			
	Mr. Garvin			
	Mrs. Milano			
	Mr. Vaccaro			
	Mr. Biamonte			
	Mr. Nieves			

Motion Carried

MOTION	SECOND
1/1011011	DECOND

		In Favor	Opposed	Abstain
ROLL CALL:	Mr. Fallon			
	Mr. Garvin			
	Mrs. Milano			
	Mr. Vaccaro			
	Mr. Biamonte			
	Mr. Nieves			

Motion Carried

POLICY - Mr. Richard Fallon, Chairman

None at this time

BUILDING & GROUNDS - Mr. Joseph Biamonte, Chairman

B&G 1: (M) Approval of Facility Request

Upon the recommendation of the Superintendent, the Board of Education approves the following facility requests:

Organization	Activity	Location	Facilities Requested	Date(s)	Time(s)	Fee (if applicable)
Lions Club	Pancake Breakfast	WRHS	Kitchen & AP Room	Sat. 3/23 – Set up Sun 3/24	8 am – 12 pm	n/a

					6 am – 1	
					pm	
Class of 2024	Parent's	WRHS	Gym,	Sat. 3/2/24	6 PM – 9	n/a
	Night Out –		Cafeteria.		PM	
	Babysitting		Classrooms 4			
			& 5			
WRIS	Field Day	WRHS	Field	Wed. 6/5/24	9 AM - 2	n/a
				Thurs 6/6/24	PM	
				Rain Date		

MOONACHIE INCLUDED: B&G: 1

MOTION	SECOND
	, SECOND

		In Favor	Opposed	Abstain
ROLL CALL:	Mr. Fallon			
	Mr. Garvin			
	Mrs. Milano			
	Mr. Vaccaro			
	Mr. Biamonte			
	Mr. Nieves			

Motion Carried

WOOD-RIDGE ONLY: B&G: None at this time

FINANCE - Mr. Christopher Garvin, Chairman

F1: (M) Approval of Bills List

Upon the recommendation of the Business Administrator, the Board of Education approves the following:

- a. Bills List from 12/13/2023 to 1/18/2024 in the amount of \$1,038,219.66
- b. Manual checks from 12/13/2023 to 1/18/2024 in the amount of \$324,838.79
- c. Payroll Transfers for the month of **December 2023/January 2024** in the amount of \$797,539.11
- d. Enterprise Funds for the month of **December 2023/January 2024** in the amount of \$53,353.55

F2: (M) Approval of Fund Raiser

Upon the recommendation of the Superintendent, the Board of Education approves the following donations:

Description of Activity & Role	Name of	Staff	Date/Time/
of Students	Organization	Member/Sponsor	Location
Each grade level will be given a	Student Council	K. Schoenig	March 1 –
container and they will put in		J. Sanzari	March 29, 2024
pennies, \$1, \$5, or \$10 for			
positive points, nickels, dimes			
and quarters will be negative			
points. The class with the highest			
points will keep their container.			
Student Council will earn the rest.			
Parents Night Out - Students in	Class of 2024	J. Thimmel	Saturday,
the senior class will babysit and		K. Forsyth	3/2/2024
oversee/lead activities set up in			6 pm to 9 pm
stations for younger children to			
participate in. Crafts, movie and			
basketball			

F3: (M) Approval of Disposal of Equipment

Upon the recommendation of the Superintendent, the Board of Education approves the disposal of the following educational technology items:

51 - Acer Chromebooks (2014 model)

MOONACHIE INCLUDED: F – 1, 2, 3	
---------------------------------	--

MOTION	, SECOND

		In Favor	Opposed	Abstain
ROLL CALL:	Mr. Fallon			
	Mr. Garvin			
	Mrs. Milano			
	Mr. Vaccaro			
	Mr. Biamonte			
	Mr. Nieves			

Motion Carried

WOOD-RIDGE ONLY: F – None at this time

BOARD OPERATIONS

BO1: Approval to Purchase Equipment

Upon the recommendation of the Superintendent, the Board of Education approves the following equipment purchase for Child Study Team student use:

Product	Student	Vendor	Cost	Requested
	ID			By
Roger Focus 11 with Accessories (FM		Phonak	\$3,698.45	CST
System)		LLC		
Apple Gift Card for IPad Apple App	52007280	Amazon	\$350	CST
Purchase				
TouchChat HD- AAC w/ WordPower	52007280	Apple App	\$299	CST
		Store		
Additional Voice - Josh	52007280	Apple App	\$12	CST
		Store		
Giantex Wobble Stool for Classroom		Amazon	\$69.99	CST for OT
Seating				Therapist

BO2: (M) Open Public Meeting Act

Recommend the Board approve the following item:

Open Public Meeting Act- Establish Meeting Dates, Times, and Site

RESOLVED that the Wood-Ridge Board of Education, pursuant to Chapter 231, PAL. (Open Public Meeting Act) does hereby proclaim the public meetings of the Board of Education will be held in the Wood-Ridge High School Auditorium, 258 Hackensack Street, Wood-Ridge, NJ, at 7:00 p.m. as set forth below unless indicated otherwise:

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent and Business Administrator/Board Secretary.

BE IT FURTHER RESOLVED that the Board of Education does hereby designate the Bergen Record as official newspaper to receive notices of meetings; and

BE IT FURTHER RESOLVED that the notices of meetings of the Board of Education will be posted on the Wood-Ridge Board of Education's website, the Wood-Ridge Memorial Library, the Wood-Ridge Borough Hall and TAPInto.net.

BE IT FURTHER RESOLVED that the Board of Education reserves the right to adjourn or recess the meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the

subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made; and

BE IF FURTHER RESOLVED that, in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

Any individual desiring to speak shall give his or her name, city of residence, and the group, if any, that is represented. The presentation shall be as brief as possible but no more than five (5) minutes per individual. The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

BE IT FURTHER RESOLVED that the Board of Education will meet on the following dates:

WOOD-RIDGE BOARD OF EDUCATION SCHEDULE OF BOARD OF EDUCATION MEETINGS - 2024

Regular Public Session Monday January 22, 2024 Regular Public Session Monday February 12, 2024 Regular Public Session Monday March 4, 2024 Regular Public Session Monday March 18, 2024 Regular Public Session Monday April 8, 2024* Regular Public Session Monday April 29, 2024 Regular Public Session Monday May 6, 2024 Regular Public Session Monday May 20, 2024 Regular Public Session Monday June 10, 2024 Regular Public Session Monday July 15, 2024 Regular Public Session Monday August 19, 2024 Regular Public Session Monday September 9, 2024 Regular Public Session Monday October 7, 2024 Regular Public Session Monday November 4, 2024* Regular Public Session Monday December 9, 2024 Organization Session Monday January 6, 2025*

BO3: (M) Approval of Health & Safety Evaluation of School Buildings Checklist SOA 2023-2024

Upon the recommendation of the Superintendent, the Board of Education approves the Health and Safety Evaluation of the School Buildings Checklist Statement of Assurance for the 2023-2024 school year.

^{*} Revised from Public Meeting on January 2, 2024

BO4: (M) Approval of Annual Uniform State Memorandum of Agreement 2023-2024

The Board of Education approves the Annual Uniform State Memorandum of Agreement between the Wood-Ridge Board of Education and the Wood-Ridge Police Department for the 2023-2024 school year.

BO5: (M) Approval of the Annual Comprehensive Financial Report and the Auditor's Management Report on Administrative Findings-Financial, Compliance, Performance and for the 2022-2023 School Year

Upon the recommendation of the Business Administrator, the Board of Education accepts the annual Audit Report (Lerch, Vinci & Higgins, LLP, School Auditor) for the 2022-2023 School Year and approves the Corrective Action Plan for the 2023-2024 School Year.

Finding 2023-1- The audit revealed the following concerning Payroll Account:

- The required certification (ECERT1) of compliance was not filed with the NJ Department of Treasury by the due date.
- Certain employee health benefit contributions were not calculated in accordance with contractual agreements and Board policy.
- The District did not prepare and remit the 2nd Quarter 2023 NJ 927 quarterly report to the Division of Treasury.

Auditor's Recommendation

• Internal controls over payroll procedures be reviewed and revised to ensure employee health benefit contributions are properly calculated and payroll filings be remitted in a timely manner.

Finding 2023-2- The audit revealed the following concerning the Board Secretary's Records:

• The audit indicated that the June 2023 Board Secretary Report and Cash Report was not submitted to the County until October 2023. In addition, the June 2023 budget transfers were not submitted for Board approval by July 30, 2023.

Auditor's Recommendation

• The monthly financial and budget transfer reports of the Board Secretary be submitted to and approved by the County and Board in a timely manner.

Finding 2023-3- The audit revealed that detailed bills list approved by the Board were not available for audit.

Auditor's Recommendation

• Detailed bills lists approved by the Board be retained and made available for audit.

Finding 2023-04 regarding contracts and agreements requiring advertisements for Bids

• Certain vendors paid in excess of the bid threshold, that were contracted through a State contract or cooperative purchasing agreement, who were not approved by the Board and included in the District's official minutes.

Auditor's Recommendation

 That purchasing procedures be reviewed and revised to ensure contract awards are approved by the Board and included in the minutes in accordance with Public Schools Contract Law.

BO6: (M) Approval of the Corrective Action Plan (CAP) based on the reported findings of the Annual Comprehensive Financial Report and the Auditor's Management Report on Administrative Findings-Financial, Compliance, and Performance for the 2023-2024 School Year

Upon the recommendation of the Business Administrator, the Board of Education approves the Corrective Action Plan (CAP) based on the reported findings of the Annual Comprehensive Financial Report and the Auditor's Management Report on Administrative Findings-Financial, Compliance, and Performance for the 2023-2024 School Year.

https://drive.google.com/file/d/1mfJ4RcZpI3AcFQ085ECzMiG0bbyo_X28/view?usp=drive_link

BO7: (M) Approval of the Preliminary 2024-2025 Budget Calendar

Upon the recommendation of the Business Administrator, the Wood-Ridge Board of Education approves the preliminary 2024-2025 Budget Calendar as of January 18, 2024.

BO8: (M) Approval of the Proposal for Grant Research Portal and Project Support Services with Millennium Strategies

Upon the recommendation of the Business Administrator, the Wood-Ridge Board of Education approves the proposal for the Grant Research Portal and Project Support Services for the subscription fee of \$325.00 per month not to exceed \$3,900.00 per annum with Millennium Strategies.

$\underline{https://drive.google.com/file/d/1jOWa8GSLubGBacodWgY9FS7gGhu51dLg/view?usp=sharing}$

BO9: (M) Approval of Sidebar Agreement between the Wood-Ridge Board of Education and the Wood-Ridge Education Association

Upon the recommendation of the Superintendent, the Board of Education hereby approves a sidebar agreement with the Wood-Ridge Education Association that is being entered into an extraordinary circumstance and shall not be precedent setting.

MOONACHIE INCLUDED: BO – 2, 3, 4, 5, 6, 7, 8, 9

MOTION	, SECOND

		In Favor	Opposed	Abstain
ROLL CALL:	Mr. Fallon			
	Mr. Garvin			
	Mrs. Milano			
	Mr. Vaccaro			
	Mr. Biamonte			
	Mr. Nieves			

Motion Carried

WOOD-RIDGE ONLY: BO -1

MOTION	, SECOND
1/1011011	BECOID

		In Favor	Opposed	Abstain
ROLL CALL:	Mr. Fallon			
	Mr. Garvin			
	Mrs. Milano			
	Mr. Vaccaro			
	Mr. Biamonte			
	Mr. Nieves			

Motion Carried